

Judicial Administration Committee  
Judicial Conference of Indiana

**Minutes**  
May 9, 2008

The Judicial Administration Committee of the Judicial Conference of Indiana met at the Indiana Judicial Center on Friday, May 9, 2008 from 10:00 a.m. – 3:00 p.m.

1. Members present. Thomas P. Boyer, Roland W. Chamblee, Carol J. Orbison, Judith S. Proffitt and Thomas P. Stefaniak, Chair.
2. Staff present. Jeffrey Bercovitz; Judge John Rader, Senior Judge John Kellam, James Diller, Court Analyst, Kristin Donnelly-Miller, and Angela James all with the Division of State Court Administration, provided the committee with staff assistance.
3. Guests present. Larry Grau, The Grau Group, Inc. was also present.
4. Minutes approved. The minutes for the committee on February 8, 2008 were approved.
5. Weighted caseload measures.
  - a. Larry Grau reviewed the data tabulated by the Survey Research Center.
  - b. Larry Grau distributed a chart entitled “Weighted Caseload 2007-8 – File Review Progress (May 9, 2008).” He noted about 1700 case files from 21 counties were reviewed to date in the case file audit portion of the study. He reported Marion County is not included in the materials distributed, but will be included soon. He said one column of cases would be from drug courts.
  - c. Mary Kay Hudson, Drug Court Coordinator, Indiana Judicial Center, discussed drug court cases with the committee. She said the following about drug court cases: (1) all drug court cases in Marion County either originate or are transferred to Judge Salinas in room G14, (2) many CCS entries would be entitled, “review in progress,” (3) there are about 100 drug court cases in the court; (4) reentry court cases get a unique identifier for a court number, “G50,” (5) in other counties the judge of origin may retain jurisdiction for sentencing purposes, and (6) some drug courts do not do as good as others in keeping the CCSs updated, but are doing a better job of keeping the CCSs updated now that certification rules are in place. She asked the committee to explore the policy issue of whether all problem solving courts should have a weighed caseload time, or just certified drug and reentry courts.
  - d. James Diller gave a report on which counties are providing CCSs for CHINS and Termination on paper for file audit purposes.
6. Civil Collections cases.
  - a. Kristin Donnelly Miller distributed an excerpt from the QCSR manual defining civil collection and small claims case types. She explained companies are buying many collection cases in which the underlying debt may be assigned many times. These companies then obtain a summary judgment against a debtor who often does not recognize the debt case is against them. Committee members discussed two requirements: (1) the complaint should have attached to it an indication where the debt is from, the contract for the debt, whether it is a MasterCard, a Visa bill, or medical account, and (2) the original creditor’s name in the caption. She agreed to circulate a

draft rule to members of the committee. Committee members agreed to consider recommending the draft rule to the Supreme Court Rules committee after its review.

b. Judge Stefaniak distributed a letter from Magistrate Michael Pagano, Lake Superior Court, County Division III, which expressed concern about whether too much time was given to civil collection cases in small claims court for judicial weighted caseload purposes. Larry Grau agreed to examine this issue and report back to the committee at the next meeting.

7. Study of confidential information in Odyssey. Judge John Kellam explained that JTAC has an agreement, akin to a lease, with the Tyler Technologies to license Odyssey, a case management program. JTAC has the right to “sublease” to court users, but must document and control the subleasee. The judicial weighted caseload measures project needs CHINS and Termination CCS information from Monroe County, which is using Odyssey. He requested a memorandum from the Judicial Center indicating the specific juvenile cases to be examined and the use of the information gathered. He agreed to prepare a users agreement between JTAC and the Survey Research Center at IUPUI after receipt of a memorandum explaining the request to review confidential juvenile information.
8. Next meeting. Committee members agreed to hold meetings on the following dates: Friday, June 13, 2008, Thurs., July 10 and Friday, July 11, 2008, August 8, 2008, October 10 and November 14, 2008, all at the Indiana Judicial Center.

Respectfully submitted,

Jeffrey Bercovitz, Director  
Juvenile and Family Law